

LAKE LURE TOWN COUNCIL REGULAR MEETING PACKET

Tuesday, April 9, 2019



**Mayor Kevin Cooley
Mayor Pro Tem John Moore
Commissioner Bob Cameron
Commissioner John Kilby
Commissioner Stephen M. Webber**



REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL

April 9, 2019

5:00 p.m.

Lake Lure Municipal Center

AGENDA

- I. Call to Order
 - Invocation (Please rise and remain standing)
 - Pledge of Allegiance
- II. Agenda Adoption
- III. Mayor's Communications
- IV. Town Manager Communications
 - Parks and Recreation Work Plan
 - Geo-Tubes Installation
 - Small Generator Repairs
 - CRV-FFC Water System Interconnect
 - PARTF Contract – Boys Camp Road
 - Dam Update
 - Sewer Update
- V. Council Liaison Reports and Comments
- VI. Public Comment: The public is invited to speak on any non-agenda and/or consent agenda topics. Comments should be limited to less than five minutes.
- VII. Consent Agenda
 - A. Adoption of the March 12, 2019 Regular Town Council Minutes and the March 26, 2019 Special Town Council Workshop Minutes
 - B. Proposed Resolution No. 19-04-09 Local Water Supply Plan
 - C. Budget Amendment 242 - Sewer Flow Meter
 - D. Budget Amendment 243 – Proposal from Clifton Corporation for Hydro Repairs
 - E. Budget Amendment 244 – Hydro Gate Hoist

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F. Budget Amendment 245 – Geotechnical Assessment of Town Property on Hwy 9

VIII. Unfinished Business

IX. New Business

A. Public Records Request Policy

B. Request to Waive the Peddling Ordinance and Allow Food Trucks for the July 3, 2019
Fireworks Town Event Honoring 1st Responders

C. Parks and Recreation Board Alternate Member Appointment

X. Adjournment

III
MAYOR
COMMUNICATIONS

IV
TOWN MANAGER
COMMUNICATIONS



Town Manager's Report – Submitted April 2019

Town of Lake Lure Projects Updated: April 1, 2019 @ 5:12 PM							
Community Development	%	Public Works	%	Parks, Recreation & Lake	%	Town Manager-Mayor*	%
Duck Cove Property-DEMOLITION	0	PD Entrance (Door Replacement)	25	Boys Camp Road Campground Construction	30	*Assisted Living Facility	25
Land Donation - Stead	95	Geo-Tubes Installation	75	Morse Park Event Space Plan	30	*Dam Evaluation	75
Workforce Housing Partnership Project	10	Paving Streets	0	Morse Park Event Space Remake	30	*Dam Renovation	0
Potential Land Donation-Hawkins	10	Small Generator Repair	65	Floating Boardwalk Plan/Design	75	*New Sewer System Design	0
Welcome Center Renovation/Restrooms RFP	35	Sewer Line Valve in Trunk Line at Pump Station	50	Floating Boardwalk Construction	0	*New Sewer System Construction	0
Welcome Center Renovation/Restrooms Construction	0	Tryon Bay Circle Stormwater Culvert	50	Debris Boom - Lake @ Dam	50	FFC-CRV Water System Inter Connect Study (WR)	50
Commercial Center Renovation RFP	35	Replace Dam Intake Tower Gate Hoist	5	Volunteer Corps - David Lusk	50	PARTF Contract for Boys Camp Road Campground	90
Commercial Center Renovation Construction	0	Baseboard at Town Hall	10	Golf Course Lease Renewal	95	Meet with NC Elected Officials	25
Farmers Market Research (Hendersonville)	50	Remove Tree at Flowering Bridge	75	Commercial boat lake use hours study	5	RE Capital Needs	25
186 Lakeridge Road: Town Street compromised by citizen's retaining wall project	50	Storm Drain - Dittmer Watts Park	0	SOP/EAP River Debris Boom Deployment & Removal	0	Employee Performance Evaluation Program	5
"Temporary Uses" Regulations	45	Sewer Trunk Line (Pin Valve, Encase Junction Box/Manhole)	5	Golf Course Property SAP	0		
Lighting Upfit Project	10	PIN Stock Metal Repair (Critical Patch Work)	0				
Site Analysis - Geo-Tech - NC 9	10						
Training - DERS	10						
Enhance Section 40.21 (House Moving) of the Town Code	0						
Fire	%	Finance	%	Communications/Events	%	Police	%
Everbridge Procurement	70	Secure Financing - Dam - USDA Loan	35	Staff Profiles - Next Staff Member...	0	Narcan for Officers Use	85
Sunset Reserve - Lure Ridge Drive Hydrants Repair	60	Cross Training Program (Amy, Sha'Linda & Linda)	50	Everbridge Transition	70	Lake Patrol Schedule	50
Review the Dam EAP & Send to Schnabel	50	Budget - Operational	40	MoA with Rowing Training Organization	25	Events Checklist - LLPD	50
Repair the Reedy Patch gage and the blow the Dam gage	0	Secure Financing - Welcome Center	0	Develop Operational Budget	80	Training - New Officer	20
Fire Boat Repairs and Maintenance	60	Secure Financing - Floating Boardwalk	0	Calendar of Events	90		
Annual Review of Preplans	0	Secure Financing - Sewer Replacement	0	Greer Event Center Benchmarking Visit	90		
Events Checklist - LLFD		Secure Financing - New ABC Store	0	Develop Whitepaper/Trifold on Capital Needs (2nd Edition)	0		
		Secure Financing - Campground (BCR)	0	Develop Editorial on Dam	25		
				Develop Checklist - Each Event	60		
				Present and order Swag	80		
				Market and coordinate Raptor Run and Ring Into Spring Event (4/27/19)	60		
				Sale on the Trail (4/20/19)	50		
				Lake Lure Spring Classic Boat and Auto Show (5/10-11)	50		
				Memorial Day Program (5/27/19)	25		
				July 3rd Fireworks Plan (7/3/19)	25		
				Chamber of HNG Recharge event at Town Hall (Date... TBD in May)	10		
				Coordinating Town Clerk Coverage with Michelle and Andie	50		
				Learn Live Streaming/Audio Recording Guidelines	25		

March Activities

- Met w/Laura Doster, Mayor, Laura Krejci and Patrick Bryant, 3/1
- Held MT Meeting, 3/4
- Met w/Mayor and Jeffrey Brown, 3/4
- Participated in Parks & Recreation Work Plan Meeting, 3/6
- Held MT Meeting, 3/11
- Interview w/new Dam Operator and Public Works Director, 3/12
- Conference call w/Mayor and Schnabel, 3/12
- Held Conference w/NCDOT re Buffalo Creek Road, 3/14
- Interview w/New Police Officer and Police Chief, 3/15
- Attended funeral of former Commissioner Chuck Watkins, 3/16
- Attended funeral of Gary Collins, Officer Collin's father, 3/16
- Held MT Meeting, 3/18
- Attended meeting with NC DEQ, Mayor, Public Works Director and Brown, 3/19
- Met w/Charlie Mierek and Public Works Director re Hydro-Electric Repairs, 3/20
- Attended meeting called by Mayor to meet Rowers, 3/21
- Held MT Meeting, 3/25
- Participated in Dam Work Shop (Schnabel & Town Council), 3/26

C. Shannon Baldwin 4/3/19

Town Manager

Date

Name: Laura Krejci

Department: Communications

REPORT DATE:

March 31, 2019

PREPARED FOR:

Town Manager

I. ANALYTICS

1. Facebook Analytics

a. Posts: 95% successful in writing and posting key information weekly to ensure internal and external stakeholder are well informed with 20 posts in 3/19, compared to 18 in 2/18. See a summary of posts, event posts and the reach below.

Published	Post	Type	Targeting	Reach	Engagement
03/30/2019 11:49 AM	 SAVE THESE DATES: Please click on the following link to			1.7K 	95 20 
03/29/2019 6:23 PM	 ONE LAST MOVE: - Temporary Road Closure Almost Complete			1.6K 	94 12 
03/29/2019 3:41 PM	 SPRING CLEANING ON BOYS CAMP ROAD: Special thanks to			2K 	217 79 
03/28/2019 5:10 PM	 Tryon Bay Circle Culvert Replacement: Please note that			1.4K 	69 12 
03/28/2019 4:31 PM	 Boys Camp Road - Intermittent Road Closure on 3/29/19: Please			2.6K 	311 57 
03/26/2019 9:15 AM	 SPRING CLEANING: As you go about your day today and see			1.9K 	130 103 
03/12/2019 3:51 PM	 ENJOY these striking photos by Blaine Cox and the poignant			2.9K 	239 122 
03/12/2019 3:43 PM	 Finally a Sunny Day!			3K 	479 74 
03/12/2019 12:57 PM	 REMINDER: Please Join Us For Today's Town Council Meeting			1.1K 	37 10 
03/11/2019 6:55 PM	 WE NEED YOUR HELP - SEVERAL SLOTS REMAIN			1.4K 	24 9 
03/06/2019 8:04 PM	 MARK YOUR CALENDAR FOR THESE IMPORTANT			1.9K 	149 47 
03/03/2019 8:24 PM	 REMINDER: American Red Cross Blood Drive When: Wednesday,			1.1K 	10 4 

b. Event Posts:

Event	Budget Spent	Reach	Responses
 Lake Lure Town Council Town of Lake Lure, NC Tue Apr 9, 5:00pm	Boost Event	687	15
 Ring in Spring at the Lake Lure Flowering Bridge Town of Lake Lure, NC Sat Apr 27, 11:00am	Boost Event	46.9K	3K
 Lake Lure Classic Boat and Car Show Town of Lake Lure, NC Fri May 10, 3:00pm	Boost Event	53.7K	3.7K
 Lure of the Lake - Lake Lure Olympiad Open Water Swim Event Town of Lake Lure, NC Sat Jun 8, 10:00am	Boost Event	2.9K	131
 July 3rd Fireworks over Lake Lure Lake Lure Beach Wed Jul 3, 8:00pm	Boost Event	73.5K	5.2K
Past Events			
 American Red Cross Blood Drive Town of Lake Lure, NC Wed Mar 13, 12:00pm	Not boosted	1.3K	26
 Lake Lure Town Council Meeting Town of Lake Lure, NC Tue Mar 12, 5:00pm	Not boosted	484	12

c. Inquiries: 90% successful in monitoring and responding to all Facebook inquiries within 18 hours, collaborating with key leaders as needed to address questions in their respective areas.

d. Benchmarking: Benchmark with at least 1 other municipal site per month to identify strong practices to enhance the ToLL Facebook Page. Benchmarked with Asheville and found the following results:

Town	Population	Followers	Likes	Average Posts/Month	Notes/Strong Practices
Lake Lure 3/19	1,151	13,833	13,587	15 (3/19)	Balance of information on meetings and events.
Asheville	91,902	16,664	14,371	100+ (3/19)	Nice blend of information on water issues, combined with event and meeting notices.

e. Rating: Lake Lure's Facebook page has a rating of **4.7 out of 5**, based on the opinion of 117 raters.

f. Followers: 37% increase in followers 3/19 compared to 3/18 with **13,756 followers** as of 3/31/19 (Compared to 10,027 in 3/18.)

g. Reach: 251% increase in monthly reach in March with an average reach of 83,572 for the month of 3/19. (Compared to 23,785 in 3/18.)

2. Website Analytics:

a. Users: 3% decrease in users in 3/19 with 8,911 users, compared to 9,145 in 3/18

b. New Users: Maintained consistent number of new users with 8,273 new users in 3/19, 8,320 in 3/18.

c. Page Views: 1% decrease in page views with 22,025 page views in 2/29, compared to 25,198 in 2/18.

d. Inquiries: All web inquiries answered timely.

III. MISCELLANEOUS/OTHER

Completed:

1. Buffalo Creek Road: Communicated with those impacted with the Buffalo Creek Road situation. Developed Meeting Summary and registered all attendees in Everbridge for any urgent updates. Click [here](#) for a summary of the meeting.
2. Infrastructure Needs: Worked with Town Manager and Community Development Director to summarize infrastructure needs for elected officials.
3. Everbridge: Worked with Fire Chief to add links to [Everbridge](#) on Website. 70 registrants enrolled to date. Will begin promoting Everbridge on Facebook in April to begin adding registrants. A flyer has also been created to promote registration.
4. The Chamber of Hickory Nut Gorge: Represent the Town at monthly Meeting.
5. Continue to support the Hickory Nut Gorge Outreach by communicating their accomplishments and supporting their efforts.
6. On the Lake Magazine: Developed article, ad and calendar of events (highlighting Town Parks and Trails).
7. Events Checklist: Developed Town Events Checklist
8. Supported Marketing efforts for the Lake Lure Spring Classic Boat and Auto Show.
9. Working with Lake Lure Flowering Bridge and Lake Lure Classical Academy to host the Ring in Spring Event.
10. Photo Shoot: Mayor and Lake Lure Rowers and Racers.
11. Benchmarking Site Visit: Took a site visit to Greer, SC with Parks, Recreation and Lake Director, Parks and Recreation Coordinator and Administrative Specialist. Completed detailed summary of findings.
12. Developed operational budget.
13. Developed plan for purchasing swag and obtained input from staff.

Upcoming Events: Please click [here](#) to learn more details about these upcoming events and meetings in and around the [Town of Lake Lure, NC](#):

- 4/4/19 @ 11:00am: Mountain Branch Library Books and Bites Luncheon with Kimmerly Martin "Queen of Hearts" at [The 1927 Lake Lure Inn and Spa](#)
- 4/9/19 @ 5:00pm: [Town of Lake Lure, NC](#) Town Council Meeting at the Lake Lure Municipal Hall
- 4/15/19 @ 11:30am: Soar into Spring Fashion Show by Chico's and Luncheon at [Legends on the Lake](#)
- 4/20/19 from 8:00am – 2:00pm: [The Chamber of Hickory Nut Gorge](#) 10th Annual Sale on the Trail at Morse Park
- 4/27/19 @8:30am: [Lake Lure Classical Academy](#) Raptor Run at Morse Park
- 4/27/19 @11:00am-12:00pm: [Ring in Spring at the Lake Lure Flowering Bridge](#) Event at the Flowering Bridge
- 5/10-11/19: [Lake Lure Spring Classic Boat & Car Show](#)
- 5/14/19 @5:00pm: [Town of Lake Lure, NC](#) Town Council Meeting at the Lake Lure Municipal Hall
- 5/11/19: Annual SprinGo Festival at [Chimney Rock Village](#)
- 5/11/19: Rutherford County Symphony Concert at the Chimney Rock Gathering Place
- 5/21/19 @ 11:00am: Mountain Branch Library Books and Bites Luncheon with Michele Gable "The Summer I Met Jack (Kennedy)" at The 1927 Lake Lure Inn and Spa
- 5/17/19: Lake Lure Classical Academy Gymnatorium Ribbon Cutting
- 5/25-27/19: [Hickory Nut Gorge Outreach](#) Spring Arts and Crafts Festival
- 5/27/19: [Town of Lake Lure, NC](#) Memorial Day Ceremony
- 6/8/19: Lure of the Lake - [Lake Lure Olympiad](#) Open Water Swim at Lake Lure Beach
- 7/3/19: [Town of Lake Lure, NC](#) Fireworks Show
- 7/4/19: [Rumbling Bald Resort Community](#) Fireworks Show
- 7/9/19 @ 11:00am: Mountain Branch Library Books and Bites Luncheon with Jonathon Pitman "A House Divided" at The 1927 Lake Lure Inn and Spa.



Name: Dustin Waycaster

Department: Fire

REPORT DATE:

April 1, 2019

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS/INCIDENTS/ACTIVITIES PERFORMED BY THE FD

- 3/1- Trey Lewis and Donnie Tipton completed their oral boards with Rutherford county EMS allowing them both to function as AEMT's.
 - Finished up service testing CRVFD engines.
 - Met with the WNC Rep of the NC Fire Marshals Association @ FCFD.
 - Ran mutual Aid to Polk County for structure fire
- 3/6- Maintenance performed on the stream gauges.
- 3/7- We assisted BCVFD with their ISO inspection. Assisted with the water haul and water point set up for the inspection
- 3/8- Firefighter Recruitment event at LLCA.
 - Ran a structure Fire mutual aid to Bills Creek.
- 3/9- Mutual aid to Chimney Rock for a MVC involving a EMS unit.
- 3/11- 2500 and 1100 went to Buffalo Creek Rd to further assess the damage from the landslide.
- 3/12- Landslide damage assessment
 - Put new Air-Pacs in-service.
 - Pumped Fire Boat 1 for 45 min to make sure that the maintenance that was performed on it was good everything functioned as it should. Fire Boat 1 returned to service.
 - Stood-by for the games at LLCA.
- 3/13- American Red Cross Blood drive event.
- 3/14- Landslide meeting at Townhall for the property owners.
- 3/18- Worked on making repairs to the concrete out behind the Fire station.
- 3/22- Overturned Skull/Rowing Team in the Lake.
- 3/26- Stood-by at LLCA for a soccer game.
- 3/28- Electrical fire in-side a residence.

II. INSPECTIONS/PREPLANS/REVIEWS

- 1. Performed semi-annual inspection at LLCA.
- 2. Reviewed Plans for Arcade building.

III. OTHER

Ran a Total of 41 calls for the month of March.

14 of the calls were medical (5 of those were AEMT calls)

3 calls outside of the district. 2 structure fires, 1 MVC.



68%

FIRE
Percentage of Total
Incidents

33%

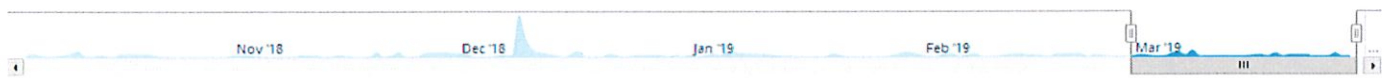
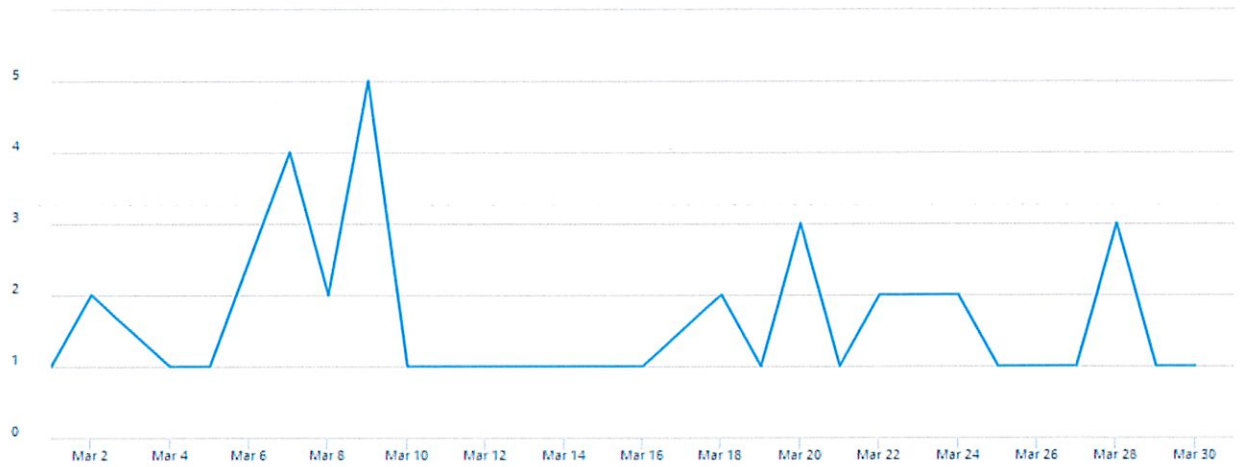
EMS
Percentage of Total
Incidents

40

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice





NAME: SEAN HUMPHRIES

Department: LAKE LURE POLICE DEPT

REPORT DATE:

4/1/2019

CLOSE OUT MONTH:

March 2019

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS

1. Newly hired and sworn Officer Sanchez began FTO training with LLPD on March 2, 2019
2. Chief Humphries new vehicle was received March 29, 2019
3. Sergeant Carl Umphlett received his State of North Carolina Criminal Investigator Certificate
- 4.

II. FOLLOW UP

1. Reported to Public Works 2/2019 Mold in Sally Port in three areas
2. Department front door is slated to be installed in next couple of weeks
- 3.

III. OTHER

Total Police Activities for Month: 380 (Partial Break-down below)

2	Breaking/Entering/Larcenies	36	Traffic Stops
18	Citations	15	Warning Citations
8	Verbal Warnings	4	Accidents
1	Total Arrests	0	Motorcycle Mufflers Checked
0	Roadside Checkpoints	1	Boys Camp Road Complaints

Citations – Cumulative Total of Citations: 15 (Hard Copies) (1 Citation may include 2 charges)

Charges: 2-Speeding, 1-No Op Lic, 1-DWLR, 5-Exp Registrations, 2-No Insurance, 4-Other Misdemeanors

Arrests – Cumulative Total of Arrests: 2 (1 Arrest may include several charges)

Charges: 1- Driving While Intoxicated, 1-Left of Center, 1-Failure to Appear



Name: Dean Givens

Department: Parks, Rec and Lake

REPORT DATE:

March 27, 2019

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS

1. Workshop with P&R board and Vital Clarity, to create a 3 year plan.
2. Completed lake debris cleanup
3. Completed underground power on beach peninsula, concrete walkway and floating dock for boat show.
4. Completed observation deck at beach.
5. Completed fuel console equipment setup LLT
6. Hiked Dittmer-Watts trails with Ed, to evaluate tree, drainage damages and trail routing.
7. Annual dredging is wrapping up this week. Dredging in Fire Fly Cove will begin next week.

II. FOLLOW UP

1. **Boys Camp Concept Master Plan.** Next step, Sign PARTF grant, get final approval for flood plain permit, engineer MRF and construction drawings.
2. **River Debris Boom.** Create a new quick connect for deployment, and create an SOP/EAP for deploying boom in storm situations.
3. **Boardwalk/marina.** Finalize detail on land portion for dock connection, construction drawings with bid pack.

III. OTHER

1. Attended multiple meetings:
 - Staff, LAB, P&R, Council, Marine Commission, CIP Budget, P&R workshop, Dam review
2. Collected water samples and delivered to lab.
3. Worked on multiple projects:
 - Boys Camp Concept Master Plan, Morse Park event space, Boardwalk/Marina, Debris Boom at Dam, Volunteer Corps, Golf Course Lease Renewal, Commercial boat lake use hours study, River debris boom, P&R work plan, Classic Boat & car show, Dredging, CIP budget process, projects with Lake Lure Tours & Beach.

4. P&R Maintenance Activities:

- Picked up trash in town parks and town center, every Monday.
- Cleaned dirty grills in Morse Park and PCPP
- Changed out message board.
- Pruned at Morse Park Gardens.
- Cleaned up landscape beds in Morse Park Gardens for mulch.
- Attended P&R board meeting.
- Worked with Kiefer Moore on his school internship, 2 days.
- Edged mulched beds in Morse Park Gardens
- Finished cleaning out landscaped beds and pruning shrubs in Morse Park Gardens
- Mowed all grass areas in Morse Park & town hall area.
- Scrubbed the town banners which go along the board walk in front of the beach.
- Positioned the picnic tables in Pool Creek Picnic Park...PCPP
- Measured uprights for new banner poles at Dittimar/Watts Nature Trail...DWNT
- Pruned and cut back grasses at Washburn marina.
- Weed-eated along the beach/boardwalk and weeded all crape myrtle tree rings.
- Mowed town hall, cleaned tennis courts, weed-eated Morse park picnic area.
- Made dry creek head at entrance to Morse Park Gardens to help with the drainage.
- Finished painting information sign at Washburn Marina and stained the 2 wooden benches at the boat ramp.
- Mulched at the town hall and the arcade bldg..
- Met with Kathy Tanner & Susie Ellis concerning the hanging baskets.
- Pruned hollies and Nandina's in medinas at boat parking.
- Emptied trash in PW building.
- Mulched medians around LL Inn and Arcade bldg..
- Mowed areas seen when driving thru town for the weekend.

Fecal Coliform Results

Water Quality 2018/19

Fecal Count (CFU per 100ml)

Date Collected	July 30th	AUG 27th	SEP 24th	APR	MAY	JUN			
1. Pool Creek	76	66	50						
2. Beach Swim	59	58	36						
3. Beach Slide	54	80	46						
4. Broad River	30	49	330						
5. Tryon Bay		7							
6. Dam		1							
7. Sunset Cove	5								
8. Hummingbird Cove	4	4							
9. Havers Cove	2	2							
10. Rumbling Bald Beach	39	2	10						
11. Broad River - WWTP									
12. Broad River + WWTP									
13. Edward's Cove	6								
14. Pier Point									
15. RBR Chimney Rock Park									
16. Reedy Patch Creek									
17. Hickory Creek									
18. Fire Fly Cove									
19. LLVR	3	1							
20. Picnic Point									
21. Deerwood/Thomas Dr.									
22. Rockcrest Cove									
23. Dam Marina									
24. Grey Logs COVE									
	0-99 Good		99-199 Marginal			199+ Concern			

Lake Enforcement & Patrol

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year
Patrol hours	144	146	133	75	41	18	2	2	25				586
Warnings	5	26	18	2	21	2	0	0	0				74
Citations	0	0	0	0	0	0	0	0	0				0
Assistance to Boaters	8	13	22	8	4	2	0	0	4				61
Camera Violations	0	0	0	0	0	0	0	0	0				0
Camera Citations	0	0	0	0	0	0	0	0	0				0



Name: David Arrowood

Department: Public Works

REPORT DATE:

December 31, 2018

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS

1. We hired the 3rd shift operator for the Dam today. Jacob Carr.
2. Dale Sheilds has removed tree at Flowering Bridge.

II. FOLLOW UP

- 1.
- 2.
- 3.

III. OTHER

3-1-19 Talked with David Odom about Tryon Bay storm drain replacement.

3-1-19 Met with Don Byers about installing Geo-Tubes next week.

3-1-19 I met with Myron Steepe about sewer line issues below dam.

3-1-19 Talked with Harlow Brown about NOV's we are receiving for the flow at the WWTP.

3-4-19 I talked with DOT about installing pipe in the entrance to Dittmer-Watts parks. They wont install but gave us permission to install ourself.

3-5-19 We helped George at beach with floating dock.

3-5-19 We will be reading water meters all week.

3-5-19 I regraded the pads for the new Geo-Tubes where pump trucks messed it up.

3-5-19 I met with Don Byers about flows going up at WWTP when flood gates are raised at Dam.

3-5-19 I met with David Odom and Myron Steepe below Dam about Junction boxes and manhole that take on water when flood gates are open.

3-5-19 I dug out ditches on entrance rd to Dam to stop water from freezing in the rd.

3-6-19 Me and Don Installed Geo-Tubes at WWTP today and I dug ditches for the plumbing.

3-11-19 We worked on Water Samples today.

3-11-19 I went to lowes to get pipe and fittings for Geo-tubes.

3-11-19 Me and Shannon met with John Wilson and Donnie about repairs to bearings to the little Generator.

3-12-19 We removed vines hanging down in street on Tryon Bay.

3-13-19 Me and Don Byers worked on piping for Geo-Tubes.

3-13-19 I worked with Sam today on our Operating Budgets.

3-18-19 John and Charlie have removed the old oil pump from the little Generator.

3-18-19 Dale Sheilds is going to remove Big Tree at Flowering Bridge.

3-18-19 New Dam and Hydro Operator starts today.

3-14-19 I cam in at Midnight to check in on night shift operators at Dam. I satayed about 3hrs with them.

3-20-19 I met with Charlie Merick about response to NCLM and Insurance request for Hydro Plant.

3-20-10 We removed so of the mulch behind City Hall. This is trapping water and causing mold to grow on the back wall.

3-20-19 We hauled several loads of mulch for Parks and Recs.

3-20-19 I ask Brad to do a stop work order at 186 Lakeridge Rd until they shor up the town owned street.

3-20-19 We met with Withers Ravenell about Fire Fly CRV Water Interconnect.

3-22-19 We repaired lights on the Boardwalk.

3-22-19 We cleaned ditch on Lakeview.

3-22-19 We removed Dangerous Limbs from Washburn Rd todays.

3-24-19 Myron Steepe will start on Tryon Bay next week. We have sent Letters to homeowners and have all signs and barricades ready.

3-27-19 Me and Donnie were in Cont-Ed class allday.

3-28-19 We made repairs to the Police Boat House Roof.

3-28-19 Fixed water leak on Anglers Way.

VII

CONSENT AGENDA



**MINUTES OF THE REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL
HELD TUESDAY, MARCH 12, 2019, 5:00 P.M. AT THE LAKE LURE MUNICIPAL
CENTER**

PRESENT: Mayor Kevin Cooley
Mayor Pro Tem John W. Moore
Commissioner Bob Cameron
Commissioner John Kilby
Commissioner Stephen M. Webber

William Morgan, Jr., Town Attorney
Shannon Baldwin, Town Manager

ABSENT: N/A

CALL TO ORDER

Mayor Kevin Cooley called the meeting to order at 5:07 p.m. and gave the invocation. Council members led the pledge of allegiance.

APPROVE THE AGENDA

Commissioner Stephen Webber proposed moving "Resolution No. 19-03-12" from the "Consent Agenda" to the first item under "Unfinished Business" and proposed adding "Budget Amendment 241 - Dredging in Firefly Cove" on the "Consent Agenda" with "Budget Amendment 240."

Commissioner Stephen Webber made a motion to approve the Agenda, as amended. Commissioner Bob Cameron seconded and the motion carried 4-0.

MAYOR'S COMMUNICATIONS

Mayor Kevin Cooley provided an update on the Dam engineering studies reporting that the studies would be completed within about a week and would be delivered by Schnabel Engineering for review and consideration. Mayor Cooley stated that once the documents are ready for review, a workshop will be scheduled with Schnabel Engineering for an update on the Dam report and findings.

TOWN MANAGER COMMUNICATIONS

- Town Manager Shannon Baldwin provided an update on the hoist project. Mr. Baldwin mentioned that Commissioner Cameron provided a recommendation to Schnabel Engineering and asked for their feedback, stating that proposals for this project will then be requested. He noted that this must be done first before the small generator can be operated.
- Mr. Baldwin then provided an update on the Chimney Rock State Park egress mentioning that a workshop was held with a facilitator to help itemize Parks and Recreation projects. He stated that a Chimney Rock Park Ranger confirmed that egress from the State Park is planned in the future to go from the Lago Vista entrance behind the Lake Lure Inn down to Memorial Highway, which would run through the Town Center. He stated that planning is still underway for this project.
- Mr. Baldwin then provided an update on the Buffalo Creek road closure noting that a meeting will be held this Thursday with NCDOT. NCDEQ will also be present to discuss a landslide that has caused the road to fail in a significant area. He mentioned that NCDOT has discussed a rerouting of Buffalo Creek Road rather than a repair due to the scope of the slide area.
- Mr. Baldwin reported that NCDOT has been exploring concepts and ideas about building a bridge to replace the bridge and roadway over the Dam, considering several options. He stated that a conference call was held with NCDOT to express concerns about the various options they have proposed mentioning that the plan is to explore additional ideas with NCDOT about possibly making a repair of the existing bridge on the Dam. He mentioned that a meeting will be held with NCDOT to review the report with Schnabel Engineering regarding the condition of the Dam.

PUBLIC HEARING

A. PROPOSED ORDINANCE NO. 19-03-12 COMMERCIAL LIGHTING AMORTIZATION
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Community Development Director Brad Burton presented the proposed ordinance stating that this Ordinance adds a "Non-Conforming Commercial Lighting" section to Chapter 7 of the Zoning Regulations. He further explained that this Ordinance establishes a ten (10) year amortization program for non-conforming commercial lighting to be removed and replaced or retrofitted appropriately to comply with the Town's current commercial lighting standards as found in § 92.058 "Conditional Use Outdoor Lighting Standards and Requirements." Mr. Burton acknowledged that this Ordinance is consistent with the objectives of Policy CA-1-4.1(1) of the Town of Lake Lure 2007-2027 Comprehensive Plan, and was recommended by the Zoning and Planning Board for approval. He noted that the details to administer this program have not yet

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been worked out noting that he will meet with a Duke Energy representative next week. Commissioner Cameron pointed out that Duke Energy has not been placing shields on new fixtures and asked that it be stressed to them that the new fixtures need shields. Mr. Burton stated that this would be discussed with them.

Mayor Kevin Cooley opened the public hearing and invited the audience to speak, noting that no members of the public requested to speak on this matter.

Commissioner Stephen Webber made a motion to close the Public Hearing. Commissioner Bob Cameron seconded and the motion carried 4-0.

PUBLIC HEARING

B. PROPOSED 2019-2024 CAPITAL IMPROVEMENTS PLAN

Finance Director Sam Karr presented the proposed 2019-2024 Capital Improvement Plan mentioning that a meeting was held last month with department heads. He explained that the CIP is a financial planning tool and named the projects included in the CIP by fund. The Board held discussion on the proposed CIP. Commissioner Webber questioned why bearings needed to be replaced on the small generator. Public Works Director David Arrowood explained that the bearings should be inspected to see if they need replacing before the generator is put back in place to avoid a bearing failure. Mayor Cooley pointed out that the bearings they would be inspecting are just the three lower bearings. Commissioner Cameron recommended that the bearings be replaced as a proactive step and Mr. Arrowood agreed. Mr. Arrowood stated that he would bring an update back after the bearings are inspected. Commissioner Cameron stated that the sensors need to be checked and calibrated as well as the trip equipment, and repairs made as needed. Commissioner Kilby suggested a type of flashing or warning light to warn motorists that the bridge over the Dam is one lane only to try and avoid accidents. Mr. Arrowood stated he would call and speak with someone at NCDOT regarding this matter.

Mayor Kevin Cooley opened the public hearing concerning the 2019-2024 Capital Improvements Plan, and invited the audience to speak. He noted that no members of the public requested to speak on this matter.

Commissioner Stephen Webber made a motion to close the Public Hearing. Commissioner Bob Cameron seconded and the motion carried 4-0.

COUNCIL LIAISON REPORTS & COMMENTS

Commissioner Bob Cameron reported the activities of the Utilities Advisory Board.

Commissioner John Kilby reported the activities of the Lake Advisory Board and the

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ABC Board.

Mayor Pro Tem John Moore noted that the Zoning and Planning Board did not meet.

Commissioner Stephen Webber reported the activities of the Parks and Recreation Board and noted that the Board of Adjustment and Lake Structures Appeals Board did not meet. He pointed out that Jessica Hough was appointed in December and only attended one meeting mentioning that the LAB made a motion at their last meeting to remove her from the Board.

Commissioner Webber made a motion to remove Jessica Hough from the Parks and Recreation Board and open up that position for applications. Commissioner Cameron seconded and the motion carried 4-0.

PUBLIC FORUM

Mayor Kevin Cooley invited the audience to speak.

Maureen Bay, 193 Deer Trail in Lake Lure Village Resort (LLVR), explained that she is organizing a group of people to remove trash on Boys Camp Road, noting that this was done a little over two years ago and is needed to be done again. She stated that she notified the Police Department to make them aware that they would be meeting on March 28th at 9:00 a.m. at the main gate of the LLVR. She mentioned that it will take around two hours to clean up Boys Camp Road and welcomed any volunteers. Mayor Cooley asked that Communications Coordinator Laura Krejci note this on the Town's website. Ms. Bay also mentioned that the County is requesting volunteers for a county-wide cleanup.

CONSENT AGENDA

Mayor Kevin Cooley presented the Consent Agenda and asked if any other items should be removed before calling for action.

Stephen Webber made a motion to approve the Consent Agenda as amended. Commissioner John Kilby seconded. Therefore, the Consent Agenda incorporating the following items was unanimously approved and adopted:

- A. Adopt the February 12, 2019 Regular Meeting Minutes
- B. Proposed Resolution No. 19-03-12A Acknowledging Instruments and Agreements Between Lake Lure Communication Education Foundation, Inc. and the Town of Lake Lure

**RESOLUTION NO. 19-03-12A
ACKNOWLEDGING INSTRUMENTS AND AGREEMENTS BETWEEN
LAKE LURE COMMUNITY EDUCATION FOUNDATION, INC. AND
THE TOWN OF LAKE LURE**

WHEREAS, the Lake Lure Community Education Foundation, Inc., hereinafter "LLCEF," has planned, constructed, and established the Lake Lure Classical Academy, a charter school located within the corporate limits of the Town of Lake Lure; and,

WHEREAS, the Town of Lake Lure has provided substantial assistance in these efforts by donating the land on which the school has been built and by providing public water and sewerage collection to the facility; and,

WHEREAS, formal agreements and understandings are necessary between the Town of Lake Lure and LLCEF as to these utilities and their respective maintenance, access to and from the property, and future development efforts: whether actual construction or technological advancements on the part of both parties; and,

WHEREAS, through the concerted efforts of both parties, instruments and agreements as to these areas of concern have been crafted and finalized and shall be recorded as appropriate with the Rutherford County Register; and,

NOW, THEREFORE, BE IT RESOLVED that the Lake Lure Town Council formally acknowledges these efforts to be at this time sufficient and complete and expresses its gratitude to the LLCEF for assisting in the culmination of this process as pertaining to the current development on the LLCEF and surrounding Town of Lake Lure properties.

READ, APPROVED AND ADOPTED, this 12th day of March, 2019.

C. Resolution No. 19-03-12B Records Retention Schedule

**RESOLUTION NO. 19-03-12B

A RESOLUTION APPROVING AN AGREEMENT
BETWEEN THE NORTH CAROLINA DIVISION OF
ARCHIVES AND HISTORY AND THE TOWN OF LAKE
LURE FOR MUNICIPAL RECORDS RETENTION AND
DISPOSITION**

WHEREAS, the Division of Archives and Records of the North Carolina Department of Cultural Resources has developed a comprehensive records schedule governing the retention and disposition of municipal records, all based upon applicable statutory authority; and,

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WHEREAS, the State has requested the acceptance and approval of the newly prepared retention and disposition schedule by the Town of Lake Lure in the form of an agreement between the State and the Town; and,

WHEREAS, it is the desire of the Town Council of the Town of Lake Lure, North Carolina to accept and approve this schedule and the proposed agreement as presented;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF LAKE LURE NORTH CAROLINA:

Section 1. The March 12, 2019 Municipal Records Retention and Disposition Schedule and the Agreement between the North Carolina Division of Archives and Records and the Town of Lake Lure is hereby accepted and approved.

Section 2. The Mayor, Town Clerk and Town Manager are hereby authorized and directed to execute the Agreement described in Section 1 of this Resolution.

Section 3. This Resolution shall become effective upon its adoption and approval.

Adopted and approved this 12th day of March, 2019.

- D. Budget Amendment 240 - Beach Walkway on Peninsula and Budget Amendment 241 – Dredging Fire Fly Cove
- E. Approve a Contract Between the Town of Lake Lure and Martin Starnes & Associates, CPAs, P.A. to Audit Accounts for the Town of Lake Lure for Year Ended June 30, 2019

UNFINISHED BUSINESS:

A. PROPOSED RESOLUTION NO. 19-03-12 DISSOLVING THE ASSET MANAGEMENT ADVISORY BOARD

Commissioner Webber proposed adding “thanks all of the members for their diligent service over the last four and a half years” to the end of the third paragraph, add “in an exemplary manner” at the end of the first sentence in the fourth paragraph, and proposed deleting the word “Amendment” from the end of the “Now, Therefore” section of the Resolution.

Commissioner Stephen Webber made a motion to adopt Resolution No. 19-03-12 Dissolving the Asset Management Advisory Board, as amended. Commissioner Bob Cameron seconded and the motion carried 4-0.

NEW BUSINESS:

**A. REQUEST FROM CECIL JONES TO WAIVE THE PEDDLING ORDINANCE
AND THE SECURITY DEPOSIT FOR AN EVENT IN THE MEADOWS**

Mr. Cecil Jones was not present at the meeting. Mr. Baldwin recommended that no action be taken on this request at this time as Mr. Jones was not present. Commissioner Webber agreed mentioned that the application for the proposed event on the 23rd was incomplete and noted that the cookout requires Health Department approval. He recommended tabling this matter.

Commissioner Stephen Webber made a motion to table both requests from Cecil Jones on the two proposed events. Commissioner Bob Cameron seconded and the motion carried 4-0.

Mr. Baldwin recommended the Board consider a policy for future requests similar to this in order to manage these requests better. He stated that a recommended policy would be brought back to Council at a later time.

NEW BUSINESS:

**B. REQUEST TO SUSPEND SECTION 92.042(C) (1) OF THE ZONING
REGULATIONS: "CAMPGROUNDS" FOR THE OLYMPIAD'S LURE OF THE LAKE
SWIM EVENT**

Kay Dittmer presented the request stating that this is the 15th year of the Olympiad noting that a new event was added this year to include a long distance swim race on June 8th at the Town Beach. She stated they are requesting to use Morse Park to allow participants to stay overnight in a tent if they are not able to afford staying in one of the hotels in town. She mentioned that she does not know how many campers would come and stay overnight in the Park since this is the first year for this particular event. Mayor Pro Tem John Moore questioned if the Boys Camp Road property could be used as well, if needed, and Mr. Givens mentioned that there is currently no construction on that property yet. Commissioner Kilby pointed out that there are currently no restrooms on that property. Mr. Givens mentioned that the Town has received the permits from Chimney Rock Village for that property. Mr. Baldwin noted that we still need the floodplain permit to be issued. He also pointed out that the Boys Camp Road property is located inside Chimney Rock Village jurisdiction and was not sure that the Town should allow camping before the campground is constructed. Mayor Pro Tem John Moore suggested checking with Chimney Rock Village if they wished to use that property for camping.

Commissioner Stephen Webber made a motion to suspend Section 92.042(C)(1): "Campgrounds" of the Lake Lure Code of Ordinances for those attending the Lure of the Lake swim event from 3 p.m. Friday, June 7th, 2019 through 12 p.m. Sunday, June 9, 2019 for the

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Meadows area adjacent to Town Hall and to waive the fees associated with the rental of the Meadows for this event. Commissioner Bob Cameron seconded and the motion carried 4-0.

NEW BUSINESS:

**C. PROPOSED ORDINANCE NO. 19-03-12 COMMERCIAL LIGHTING
AMORTIZATION**

Commissioner Stephen Webber made a motion to adopt Ordinance No. 19-03-12 an Ordinance amending Chapter 92: Zoning Regulations of the Town of Lake Lure establishing §92.119 Existing Non-conforming Commercial Lighting. Commissioner Bob Cameron seconded and the motion carried 4-0.

ORDINANCE NUMBER 19-03-12

**AN ORDINANCE AMENDING CHAPTER 92, ZONING
REGULATIONS OF THE TOWN OF LAKE LURE,
ESTABLISHING § 92.119, "EXISTING NON-CONFORMING
COMMERCIAL LIGHTING"**

WHEREAS, the current zoning regulations of The Town of Lake Lure contain standards for commercial lighting in the context of new commercial construction; and,

- **WHEREAS**, the Town Council has determined that these lighting standards as amended herein are consistent with the objectives of the Town of Lake Lure 2007-2027 Comprehensive Plan and in particular with Policy CA-1-4.1(1) of the Town of Lake Lure 2007-2027 Comprehensive Plan as the amendments will enhance the Town's efforts to develop regulations to restrict light pollution and will strike a balance between public safety and illumination of business areas; and,

WHEREAS, the Lake Lure Town Council has determined that the most effective way to assure uniform adoption of commercial lighting standards that are consistent with the objectives of the Policy CA-1-4.1(1) of the Town of Lake Lure 2007-2027 Comprehensive Plan is to implement a ten (10) year commercial lighting amortization program; and,

WHEREAS, there exist commercial structures and parking areas currently in operation within the corporate limits of the Town that predate the commercial lighting standards; and,

WHEREAS, the Lake Lure Town Council has determined that the proposed amendments are reasonable and in the public interest and promotes the public health, safety and welfare for reasons including, but not necessarily limited to: (1) excessive illumination can have a detrimental effect to wildlife that depend on the natural cycle of day and night for survival; (2)

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the safety and welfare of pedestrians, cyclists, and motorists depend upon the reduction of glare and the establishment of consistent and well-defined levels of lighting; and (3) the Lake Lure Town Council wishes to promote sound environmental policies which will benefit residents and serve as a positive example to surrounding communities; and

WHEREAS, the Zoning and Planning Board has recommended certain modifications to the Zoning Regulations of the Town of Lake Lure as noted in the title of this Ordinance; and

WHEREAS, the Lake Lure Town Council, after due notice as set forth in NCGS 160A-364, conducted a public hearing on the 12th day of March, 2019, upon the question of amending the Zoning Regulations in this respect.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF THE COUNCIL MEMBERS VOTING IN THE AFFIRMATIVE:

SECTION ONE. Authority; Title. This Ordinance is enacted pursuant to the grants of authority contained in Sections 160A-174 and 160A-381 of the North Carolina General Statutes. It shall be known and may be referred to as the "Ordinance Adopting a Ten-Year Amortization Program for Non-Conforming Commercial Lighting."

SECTION TWO. Section 92.119 of the Zoning Regulations of the Town of Lake Lure, is hereby adopted as follows:

§ 92.119 Existing Nonconforming Commercial Lighting (**adopted 03-12-19**):

- (A) Any commercial lighting existing on the date of enactment of this ordinance which does not conform to the requirements of § 92.058 "Conditional Use Outdoor Lighting Standards and Requirements" of the Town of Lake Lure Zoning Regulations shall be taken down and removed or brought into compliance by the owner, agent, or person having the beneficial use of the building, land, or structure upon which such lighting may be found within a period of ten years.
- (B) The amortization period for nonconforming commercial lighting is ten years. All commercial lighting must be in compliance by March 12, 2029.
- (C) Repair of nonconforming lighting: Any commercial lighting existing on the date of enactment of this article shall not be repaired if 50 percent or more of the value of the fixture must be restored in order for it to be deemed in good repair; instead, such lighting shall be removed and a new lighting fixture which conforms to the regulations set forth by § 92.058 shall be erected. The 50 percent standard shall not be applicable to the

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retrofitting of fixtures to achieve conformance as per § 92.058 "Conditional Use Outdoor Lighting Standards and Requirements."

- (D) Relocation of nonconforming lighting: Any commercial lighting fixture existing on the date of enactment of this article exhibiting light trespass as per § 92.058(D) shall be taken down and removed or brought into compliance on or before March 12, 2029 by the owner, agent, or person having the beneficial use of the building, land, or structure upon which such lighting may be found.
- (E) Emergency lighting, or lighting deemed essential by OSHA or any other regulatory agencies to enhance worker safety in hazardous environments shall not be subject to the requirements of this section.
- (F) Enforcement: Enforcement of the provisions of this section shall be as provided in § 92.999, "Enforcement and Penalties," as found in the Town of Lake Lure Zoning Regulations.

SECTION THREE. Subchapter 8 of the Zoning Regulations is hereby renumbered as follows: § 92.120 Land Clearing and Grading Associated with Development, § 92.121 Land Clearing and Grading Not Associated With Development Authorization, § 92.122 Special Administrative and Enforcement Provisions for Land Clearing and Grading Activities.

SECTION FOUR. § 92.058(A) is hereby amended to read: "All proposed outdoor artificial illumination devices for a conditional use shall be installed in conformance with the provisions of this Section and the North Carolina Building Code. For existing non-conforming commercial lighting, refer to § 92.119. Where there is a conflict between the provisions of this section and applicable provisions of the North Carolina Building Code, the most restrictive shall govern. (Adopted 11-15-05) (Amended 03-12-19)."

SECTION FIVE. The Table of Contents and affected page numbers for the Town of Lake Lure Zoning Regulations are amended pursuant to the above amendments as written.

SECTION SIX In administering this Ordinance, the Town shall have all the remedies and enforcement powers contained in Chapter 10 of the Town Code of Ordinances and Chapters 5 and 13 of the Zoning Regulations, as supplemented herein, and as provided by the North Carolina General Statutes in NCGS 160A-365 and 160A-175.

SECTION SEVEN. All Ordinances or parts of Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION EIGHT. If any Section, subsection, paragraph, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of

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competent jurisdiction, such portion shall be deemed severable and such holding shall not affect the validity of the remaining portions hereof.

SECTION NINE. The enactment of this Ordinance shall in no way affect the running of any amortization provisions or enforcement actions, or otherwise cure any existing zoning violations.

SECTION TEN. This Ordinance shall be in full force and effect from and after the date of enactment.

Adopted this 12th day of March, 2019.

NEW BUSINESS:

D. PROPOSED 2019-2024 CAPITAL IMPROVEMENTS PLAN

Commissioner Bob Cameron made a motion to adopt the 2019-2024 Capital Improvement Plan, as amended subject to the recommendations made previously in the meeting. Commissioner John Kilby seconded and the motion carried 4-0.

NEW BUSINESS:

E. GOLF COURSE LEASE AGREEMENT REVIEW

Parks, Recreation and Lake Director Dean Givens reported that the Golf Course lease ends on April 9th noting that he is requesting Council's guidance for the next Golf Course Lease Agreement. Mr. Givens explained that the existing lease was for five years. He mentioned that Dale Minick provided his requests for the new lease, which was included in the meeting packet. Commissioner Cameron recommended another five year term and council members agreed. Commissioner Webber pointed out that the current subsidy is \$80,000 and Mr. Minick is now requesting to increase the subsidy to \$100,000 and the Board discussed. Mr. Givens suggested the Board provide any recommendations they have to the Town Manager over the next week. Commissioner Webber recommended that the Golf Course revenues be sent to Finance Director Sam Karr to help determine the profitability of the Golf Course in the future. Mr. Dale Minick reported that there was a decrease in revenue of \$20,000 this year and a decrease in revenue of \$12,000 last year. He mentioned that part of this decrease could be related to the weather.

Commissioner Bob Cameron made a motion to increase the Golf Course subsidy to \$100,000 a year and a three year review held for any additional terms or monies exchanged. Commissioner Webber suggested including that Mr. Minick provide revenue records at the three year mid-term point, for review of revenues generated. Commissioner Bob Cameron amended his original motion to include that Mr. Minick provide revenue records at the three year mid-term

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point for review of revenues generated and that Mr. Givens work with the Town Attorney and Town Manager to produce the final lease agreement. Commissioner Stephen Webber seconded the motion with the amendment and the motion carried 4-0.

CLOSED SESSION

Commissioner Stephen Webber made a motion to enter into Closed Session in accordance with G.S. 143-318.11(a) (1) to consult the Town Attorney concerning legal matters made confidential by law. Commissioner Bob Cameron seconded and the motion carried 4-0.

Commissioner Stephen Webber also moved to invite Community Development Director Brad Burton and the motion carried unanimously.

While in Closed Session, Council discussed the Lodge on Lake Lure and the Duck Cove Property.

Commissioner Bob Cameron made a motion to leave Closed Session. Mayor Pro Tem John Moore seconded and the motion carried 4-0.

ADJOURN THE MEETING

With no further business, Commissioner John Kilby made a motion to adjourn the meeting at 7:49 p.m. Commissioner Stephen Webber seconded and the motion carried unanimously.

ATTEST:

Michelle Jolley,
Town Clerk

Mayor Kevin Cooley



MINUTES OF THE SPECIAL WORKSHOP MEETING OF THE LAKE LURE TOWN COUNCIL HELD TUESDAY, MARCH 26, 2019, 9:00 A.M. AT THE LAKE LURE MUNICIPAL CENTER

PRESENT: Mayor Kevin Cooley
Mayor Pro Tem John W. Moore
Commissioner Bob Cameron
Commissioner John Kilby
Commissioner Stephen M. Webber

Shannon Baldwin, Town Manager
Michelle Jolley, Town Clerk
Laura Krejci, Communications Specialist

ALSO PRESENT: Jonathan Pittman, Schnabel Engineering
Mark Landis, Schnabel Engineering
Charles Johnson, Schnabel Engineering
Laura Shearin-Feimster, Schnabel Engineering
Sina Khodaie, Schnabel Engineering

ABSENT: n/a

I. CALL TO ORDER

Mayor Kevin Cooley called the meeting to order at 9:03 a.m. and gave the invocation. Council members led the pledge of allegiance.

II. APPROVE THE AGENDA

Commissioner Stephen Webber made a motion to approve the Agenda as presented. Commissioner Bob Cameron seconded and the motion carried 4-0.

**III. UPDATE FROM SCHNABEL ENGINEERING ON
DAM REPORT AND FINDINGS**

Mayor Kevin Cooley opened the meeting and provided a brief background.

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Jonathan Pittman, Schnabel Engineering, introduced his team and presented a PowerPoint presentation on the Lake Lure Dam Existing Conditions Assessment (attached). Mr. Pittman opened by providing a brief background on the Dam built in 1926 and provided the objectives and scope of Task Order Numbers 1 and 2. He presented a summary of work that has been completed, in progress, and a summary of deliverables.

Commissioner Webber questioned if the results of the study done by Dr. Dan Marks were adequate. Mr. Pittman answered that a review was conducted of Dr. Marks' study but stated they felt they had enough information to support the condition assessment at this time. He added that they do recommend gathering additional information in the future for subsequent phases. Mayor Cooley noted that Dr. Marks attempted to deliver two of the requested studies to the NC Dam Safety Office; H&H analysis and the Emergency Action plan. However, he stated that the quality of the documents were not adequate. He mentioned that the recommendations and cost estimates that were provided by Dr. Marks were not accepted by the State and were not dependable.

Mr. Pittman then discussed emergency preparedness and operations that occurred during Hurricane Florence in 2018. He stated that he was extremely impressed by the coordination the Town put into the emergency preparedness during this storm event.

Laura Shearin-Feimster discussed the Emergency Action Plan (EAP) and the Spillway Gate Operations Plan. Ms. Shearin-Feimster explained that the Town has an EAP which was developed in 1999 noting that Schnabel Engineering has revised and updated the current EAP to NC standards. She stated that a Gate Operations Plan is in progress in order to clearly define the priorities and goals of gate operations, define staff roles and responsibilities, and provide resources and tools to be used in large storm events.

Commissioner Webber questioned if the proactive lake drawdown of seven feet during Hurricane Florence was reasonable. Mr. Pittman answered that drawing the lake down seven feet was appropriate and reasonable. He explained that the intent of the Gate Operations Plan will provide guidance on how to prepare and respond to emergency situations and storm events. Commissioner Cameron asked how far the Lake could be drawn down before becoming detrimental. Mr. Pittman stated that the Lake can be drawn down about 16 feet without a diversion method in place. Mr. Sina Khodaie expressed that draw down of the lake should not affect the stability of the Dam itself; however, a controlled rate of drawdown is important to prevent damage or failure of appurtenant structures (e.g., upstream wing wall at the spillway) and slides around the reservoir rim. Mr. Pittman noted that the typical target drawdown is about a foot a day, when possible, during storm events.

Mr. Pittman mentioned that they conducted research and reviewed files to gather information on construction of the Dam noting that a full set of construction drawings have not been found. However, he explained that NCDEQ provided information on the Lake Adger Dam, which is very similar and designed by the same firm. He stated that this information was reviewed noting that they were able to rely some of the details for support. He also mentioned that the Corps

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of Engineers performed a general safety assessment of the Dam sometime in the late 70's early 80's which indicated the Dam to be in good condition overall. However, the Dam did not have adequate capacity to pass the design storm. He stated that this was the report that Dam Safety had on file and an updated model was needed. Mr. Pittman mentioned that they reviewed the latest NCDOT inspection report of the bridge over the Dam and found the bridge to be functionally obsolete as it did not meet their geometric requirements and is in poor condition.

Charles Johnson presented the site investigations that Schnabel Engineering performed and the findings from underwater investigations. He presented pictures of visual inspections showing cracks, leakages, and vegetation. Commissioner Cameron questioned Schnabel's recommendation on repairing leaks in the wooden sills for the spillway gates. Mr. Johnson answered that it depends on how frequently the Town wants to deal with the leak and if the volume of leakage is acceptable. He noted that patching the leak would be a short-term fix but mentioned that embedding a steel plate to reduce leakage would be a substantial repair and would require drawing down the Lake about 16-17 feet to make repairs while dry or require a system installed upstream of the gate to pump the water out.

Mr. Baldwin pointed out that NCDEQ requires the Town to release a minimum of 9 million gallons of water a day. Commissioner Webber asked how further deterioration of the wooden sills would impact the operation of the gates. Mr. Johnson stated that this would not be an issue unless enough material was lost that the gates would be able to move around and could potentially become an operational issue for the gates in the future. Commissioner Webber questioned if water has been found to be leaking beneath the Dam. Mr. Johnson answered that there is some leakage (seepage) through the dam foundation but this is to be expected. Mayor Pro Tem John Moore questioned if the rocks on the side of the Dam affect the efficiency of generating electricity and Mr. Pittman noted that Task 5 deals with how those rocks affect the tail-water levels and how it would improve hydroelectric generation if removed or shifted. He stated that they are refining those analyses now. Mr. Johnson mentioned that they have no concerns right now associated with seepage through the dam foundation, but it is important to monitor potential changes in seepage over time.

Mayor Cooley called for a brief recess.

Ms. Shearin-Feimster reported on the watershed analysis. She explained that the probable maximum precipitation (PMP) is 29.7 inches in 24 hours and discussed the developed spillway capacity calculations. She then presented the downstream scour analysis and found there is a potential for long-term scour but no evidence that substantial scour has occurred yet. She mentioned that they recommend inspecting the downstream areas when the gates are operated in a major release and performing additional analysis looking at the potential for scour downstream of the arch sections. Mayor Pro Tem John Moore asked how high water would rise over the Dam in the event the Town received the maximum precipitation. Ms. Shearin-Feimster stated that the water could rise two feet above the guardrails. Mr. Pittman explained that the Dam was designed for the arches to overtop if needed; however, he stated we want to avoid the arches overtopping when possible. He stated that the structure was designed to function as an auxiliary spillway to

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pass that flow. Mr. Baldwin questioned reaction time with the watershed. Ms. Shearin-Feimster stated that the watershed responds very quickly, within about 5 or 6 hours at most.

Mr. Khodaie presented and discussed the finite element model analysis and the static loads on the Arch and Gravity regions of the Dam. He also discussed the thermal loads, how the Dam reacts during different seasons, and how the Dam reacts to earthquakes. Commissioner Webber asked about the silt depth of the upstream side of the Dam. Mr. Khodaie answered that the silt varies but is about 19-20'. Mr. Pittman added that the water depth on that side is about 80 plus feet or more. He noted that the silt load does not have a significant effect on stability. Commissioner Webber questioned if the uplift study is currently part of one of the task orders and Mr. Khodaie stated that uplift was considered in the stability analyses but more detailed studies may be warranted. Mr. Pittman mentioned that uplift is not a significant concern for the Arch sections; it's more of an issue on the Gravity sections. Commissioner Kilby asked about a report on the bridge over the Dam. Mr. Pittman stated that a detailed assessment of the bridge was not done noting that the bridge did not have a significant effect on the stability of the Dam. He mentioned that one of the next steps is to coordinate with NCDOT on the bridge project as it is important the bridge and the Dam project be integrated.

Mr. Pittman summarized the major findings noting that overall the Dam is in fair condition and has performed well during its service life. He discussed their recommendations by priority (shown in the attached presentation). Commissioner Webber asked if an inspection on the interior of the penstock would be made. Mr. Pittman stated that the only condition assessment that can be made to the penstock has been limited to what can be seen on the exterior of the powerhouse. He stated that their immediate next step is to provide a letter to the Town in regards to the bridge placement and would then follow up with NCDOT to coordinate and consider dam rehabilitation alternatives. A meeting will also be held with the NC Dam Safety Office to review the results of the condition assessment and discuss next steps.

IV. PUBLIC COMMENT

Mayor Cooley invited members of the audience to speak.

Mike Holden, resident of Hendersonville and employed in Lake Lure, questioned the uplift on the gravity portion of the Dam being a safety concern and questioned if the mass and weight of the bridge helps offset this. Mr. Pittman stated that the gravity section does not meet criteria for global stability. He mentioned that the bridge does not have a significant effect in terms of the stability.

Brad Burton, Town of Lake Lure Community Development Director, questioned the PMP number and how it relates to the 1% chance in the flood insurance study. Ms. Shearin-Feimster stated that the PMP number is approximately three times the amount of flow (in CFS) of the 1%

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annual chance flood as published in the flood insurance study. She related further that she had some difficulty duplicating the 1% annual chance model.

Ritchie Starnes, Editor with the Daily Courier, questioned cost estimates and Mr. Pittman stated that cost estimates have not yet been developed. Mayor Cooley added that there are several elements that the Town has independently been soliciting costs for in which there is a general idea of the costs for those elements.

ADJOURN THE MEETING

With no further business, Commissioner Bob Cameron made a motion to adjourn the meeting at 12:12 a.m. Commissioner Stephen Webber seconded and the motion carried 4-0.

ATTEST:

Michelle Jolley,
Town Clerk

Kevin Cooley,
Mayor

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION**

Meeting Date: April 9, 2019

SUBJECT: Resolution No. 19-04-09 Local Water Supply Plan

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: B
Department: Public Works
Contact: Chuck Ammacher, Street Supervisor
Presenter: Chuck Ammacher, Street Supervisor

BRIEF SUMMARY: NCGS 143-355 (I) requires that each unit of local government that provides public water service shall approve and submit a Local Water Supply Plan to the Department of Environmental Quality, Division of Water Resources. This plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Adopt Resolution No. 19-04-09 Local Water Supply Plan as submitted.

FUNDING SOURCE: n/a

ATTACHMENTS: Resolution No. 19-04-09, Local Water Supply Plan Lake Lure Data Information

STAFF'S COMMENTS AND RECOMMENDATIONS: Staff recommends adoption of this Resolution.

RESOLUTION NO. 19-04-09
LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (I) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and,

WHEREAS, the Town Council finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (I) and that it will provide appropriate guidance for the future management of water supplies for Lake Lure, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute; and,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Lake Lure that the Local Water Supply Plan entitled 2019 Lake Lure LWSP dated March 19, 2019, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Town of Lake Lure intend that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 9th date of April, 2019.

Kevin Cooley
Mayor

I hereby certify this is a true and correct copy of this Resolution, duly adopted by the Town of Lake Lure on the 9th day of April, 2019 as it appears of record in the official minutes.

ATTEST:

Michelle Jolley
Town Clerk

Lake Lure

2018 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name: Lake Lure PWSID: 01-81-020
 Mailing Address: PO Box 255 Lake Lure, NC 28746 Ownership: Municipality
 Contact Person: Charles Ammacher Title: Street Supervisor
 Phone: 828-625-9983 Cell/Mobile: 828-333-8115
 Secondary Contact: Charles Ammacher Phone: 828-625-9983
 Mailing Address: po box 255 Lake Lure, NC 28746 Cell/Mobile: 828-333-8115

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Ductile Iron	4-8	75.00 %
Polyvinyl Chloride	6	20.00 %
Polyvinyl Chloride	2	5.00 %

What are the estimated total miles of distribution system lines? 25 Miles

How many feet of distribution lines were replaced during 2018? 100 Feet

How many feet of new water mains were added during 2018? 50 Feet

How many meters were replaced in 2018? 15

How old are the oldest meters in this system? 12 Year(s)

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 2

What is this system's finished water storage capacity? 0.5600 Million Gallons

Has water pressure been inadequate in any part of the system since last update? Line breaks that were repaired quickly should not be included. No

This includes the washburn tank 80,000 gallons, island creek elevated tank 200,000 gallons, washburn upper tank 20,000 gallons, highlands tank 135,000 gallons, and half of the chimney rock NC01-81-107 tank 125,000 gallons since it feeds 100 customers in Lake Lure and 117 customers in Chimney Rock.

Programs

Does this system have a program to work or flush hydrants? Yes, Annually

Does this system have a valve exercise program? No

Does this system have a cross-connection program? No

Does this system have a program to replace meters? No

Does this system have a plumbing retrofit program? No

Does this system have an active water conservation public education program? Yes

Does this system have a leak detection program? No

This year we are working on a valve exercise program and a cross connection program.

Water Conservation

What type of rate structure is used? Increasing Block

How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Broad River (01-1)	100 %	Rutherford	100 %

What was the year-round population served in 2018? 1,214

What was the seasonal population and months served in 2018? (if applicable) 2,000 (Apr May Jun Jul Aug Sep)

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	425	0.0284	2	0.0002
Commercial	61	0.0041	1	0.0001
Industrial	0	0.0000	0	0.0000
Institutional	0	0.0000	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0050 MGD

Water Sales

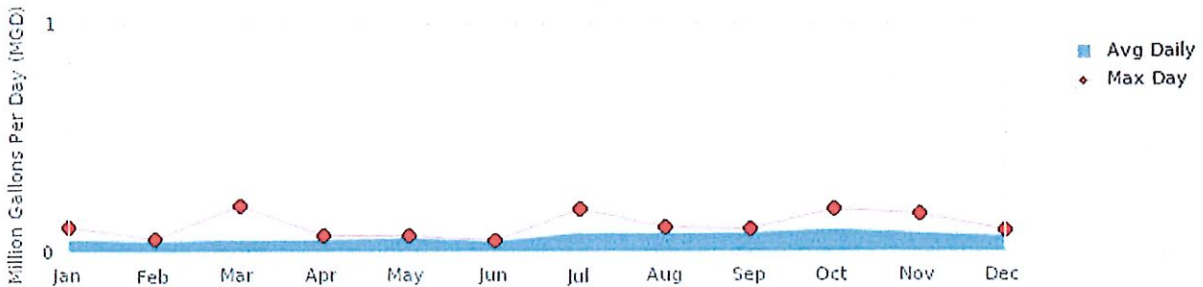
Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Chimney Rock	01-81-107	0.0200	365	0.0130	2023	Yes	Yes	6	Regular
Firefly Cove	10-21-024	0.0000	0	0.0000		Yes	Yes	6	Emergency

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.0475	0.1049	May	0.0538	0.0727	Sep	0.0784	0.0950
Feb	0.0401	0.0521	Jun	0.0366	0.0492	Oct	0.0930	0.1886
Mar	0.0442	0.1990	Jul	0.0729	0.1870	Nov	0.0786	0.1613
Apr	0.0461	0.0692	Aug	0.0757	0.1023	Dec	0.0612	0.0910

Lake Lure's 2018 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)	Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
	MGD	Days Used				
L12	0.0010	365	0.0180			Regular
L13	0.0010	365	0.0180			Regular

L14	0.0118	365	0.0340	Regular
Powers (L21)	0.0295	365	0.1150	Regular
VESS (L22)	0.0176	365	0.0650	Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
L12	605	82			8	500	Yes
L13	602	90			8	400	Yes
L14	400	50			8	300	Yes
Powers (L21)	326	75			8		Yes
VESS (L22)	320	30	0	0	8	0	Yes

Are ground water levels monitored? No,

Does this system have a wellhead protection program? No

Water Purchases From Other Systems

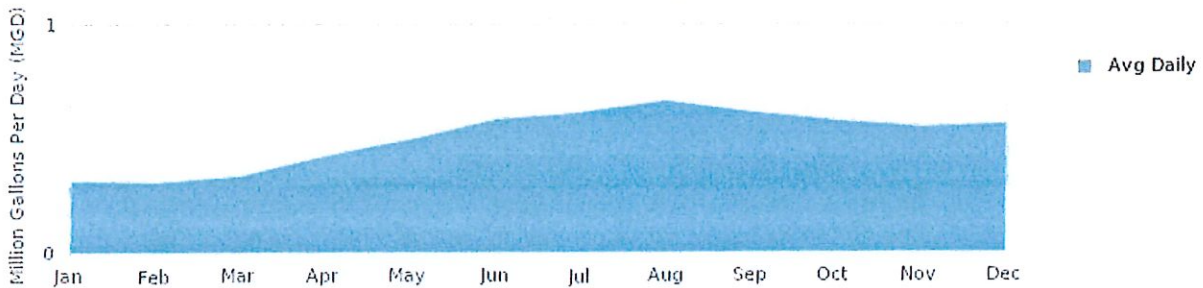
Seller	PWSID	Average Daily Purchased (MGD)	Days Used	MGD	Contract		Required to comply with water use restrictions?	Pipe Size (s) (Inches)	Use Type
					Expiration	Recurring			
Chimney Rock Village	01-81-107	0.0000	365	0.0130	2023	Yes	Yes	6	Regular
Firefly Cove	10-81-024	0.0000	0	0.0000		No	Yes	6	Emergency

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.3092	May	0.4905	Sep	0.6061
Feb	0.3016	Jun	0.5749	Oct	0.5716
Mar	0.3280	Jul	0.6072	Nov	0.5430
Apr	0.4208	Aug	0.6611	Dec	0.5555

Lake Lure's 2018 Monthly Discharges



How many sewer connections does this system have? 235

How many water service connections with septic systems does this system have? 221

Are there plans to build or expand wastewater treatment facilities in the next 10 years? Yes

The ultimate plan is to get all of the sewer lines out of the lake bed and bring them up to the road. The plant is due for an extreme upgrade. The planning is in place to make both of these projects happen. We are in the engineering stage of this upgrade.

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0025381	0.9950	1.2500	0.5009		ROCKY BROAD RIVER	Broad River (01-1)

Wastewater Interconnections

Water System	PWSID	Type	Average Daily Amount MGD	Days Used	Contract Maximum (MGD)
Chimney Rock	01-81-107	Receiving	0.0000	365	0.0080

The volume of wastewater received from the Chimney Rock Water System is not measured and therefore an accurate estimate of the volume discharged could not be determined.

5. Planning

Projections

	2018	2020	2030	2040	2050	2060
Year-Round Population	1,214	1,250	1,300	1,400	1,500	1,600
Seasonal Population	2,000	2,100	2,200	2,300	2,400	2,500
Residential	0.0286	0.0425	0.0442	0.0476	0.0510	0.0544
Commercial	0.0042	0.0200	0.0240	0.0288	0.0346	0.0415
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.0050	0.0050	0.0050	0.0050	0.0050	0.0050
Unaccounted-for	0.0031	0.0070	0.0075	0.0080	0.0085	0.0090

Demand v/s Percent of Supply

	2018	2020	2030	2040	2050	2060
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	0.2500	0.2500	0.2500	0.2500	0.2500	0.2500
Purchases	0.0130	0.0130	0.0130	0.0130	0.0130	0.0130
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	0.2630	0.2630	0.2630	0.2630	0.2630	0.2630
Service Area Demand	0.0409	0.0745	0.0807	0.0894	0.0991	0.1099
Sales	0.0200	0.0200	0.0200	0.0200	0.0200	0.0200
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	0.0609	0.0945	0.1007	0.1094	0.1191	0.1299
Demand as Percent of Supply	23%	36%	38%	42%	45%	49%

JpGraph Error: 25121



Empty input data array specified for plot. Must have at least one data point.

The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 24 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: April 9, 2019

SUBJECT: Budget Amendment 242 – Install Sewer Flow Meter

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: C
Department: Finance
Contact: Sam Karr, Finance Director
Presenter: Sam Karr, Finance Director

BRIEF SUMMARY: To transfer monies to cover the installation of a sewer flow meter with software.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve Budget Amendment 242 to transfer monies to cover the installation of a sewer flow meter with software.

FUNDING SOURCE: Transfer from Water/Sewer Fund

ATTACHMENTS: Budget Amendment Form BA#242

STAFF'S COMMENTS AND RECOMMENDATIONS: Staff recommends approval of Budget Amendment 242.

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Sewer-Wastewater

Purpose: To transfer monies to install flow meter with software.

Section 1. To amend the Water/Sewer Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
520	53-714000		\$8,000	\$18,000

To provide the additional revenue for the above, the following revenues will be increased by \$8,000.

Account Name: **Transfer from Water/Sewer Fund (Fund Equity)**

Account Number: **53-398602**

Amount: **\$8,000**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

QUOTATION

Quotation From:

ClearWater, Inc.
PO Box 580
Indian Trail NC 28079
Ph: (704) 821-6777 Fx: (704) 821-6466

Page: 1

Quotation For:

Byers Environmental
40 Little Cove Farm Lane
Pisgah Forest NC 28768
Ph: (828) 577-9916 Fx:

Quotation#: 3502526
Revision#:
Date: 03/05/19

Attn: Don Byers E-Mail: byersenvironmental@gmail.com
Ref: Sewer Flow Meter

Please Address Order To:

TELEDYNE ISCO (VENDOR)
PO Box 82531
Lincoln, NE 68501

FOB: Lincoln, NE, PPA
Shipment: 2-3 Weeks ARO
Salesman: Jacob Reid
Validity: 60 Days
Terms: Net 30 Days

We are pleased to propose the following items for your consideration. If we should be favored with a purchase order please note the order entry address shown above. This will help us to process your order without delay.

Item	Qty	Part#/Description	Unit Price	Total Price
1	1	682050002 ISCO Model 2150 Flow Module with 2191 Battery Module. Includes Area Velocity Sensor with 33' cable, battery module, and carrying handle with suspension strap.	5,186.05	5,186.05
2	1	682540200 Flowlink 5.1 for Windows Software for retrieving data from Isco monitoring equipment. Stores data in a Microsoft Access database and generates a variety of graphs and tables from stored data.	1,952.25	1,952.25
3	1	683200007 Mounting ring for 6" pipe	95.00	95.00
4	1	683200008 Mounting ring for 8" pipe	101.65	101.65
5	1	683200009 Mounting ring for 10" pipe	106.40	106.40
6	1	602004507 USB Communication Cable, 10 ft. (3 m). Connects 2100 Series Module top connector to PC with USB connector.	273.60	273.60
7	1	Freight Estimated shipping cost	122.00	122.00
Quote Total:				7,836.95

By: Eric Hudson

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: April 9, 2019**

SUBJECT: Budget Amendment 243 – Hydro Repairs

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: D
Department: Finance
Contact: Sam Karr, Finance Director
Presenter: Sam Karr, Finance Director

BRIEF SUMMARY: To transfer monies to cover a proposal from Clifton Corp. to repair bearings, clean windings, install pump, flywheel, assemble sensors and test unit.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve Budget Amendment 243 to transfer monies to cover a proposal from Clifton Corp. to repair bearings, clean windings, install pump, flywheel, assemble sensors and test unit.

FUNDING SOURCE: Transfer from Hydro-Electric Fund Equity

ATTACHMENTS: Budget Amendment Form BA#243

STAFF'S COMMENTS AND RECOMMENDATIONS: Staff recommends approval of Budget Amendment 243.

Budget Amendment #-243

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Hydro-electric

Purpose: Clifton Corp. proposal to repair bearings, clean windings, install pump, flywheel, assemble sensors and test unit.

Section 1. To amend the Hydro-electric Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
588	56-800000		\$175,000	\$175,000

To provide the additional revenue for the above, the following revenues will be increased by \$175,000:

Account Name: **Transfer from Fund Balance (Fund Equity)**

Account Number: **56-398604**

Amount: **\$175,000**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

TOWN OF LAKE LURE

HYDRO-ELECTRIC PROJECT

Listing of work to be completed:

1. Remove the top bearings & repair all three bearings and remachine the top runner (as necessary):
2. Remove the rotor to get access to the rotor and stator windings for cleaning and testing:
3. Clean the windings:
4. Determine and fix the hydraulic pumping system:
5. Replace and install the oil pump:
6. Reassemble the rotor in the stator:
7. Assemble the bearings, the existing temperature relays, and the new temperature sensors:
8. Assemble the flywheel:
9. Place the generator in position:
10. Assemble the generator, flywheel and turbine shaft:

11. Install the turbine bearing:
12. Install the turbine bearing cooling pump and ancillary equipment-
(may require a new lock out switch and changes to electric control panel):
13. Assemble all of the 3 phase wires, exciter, and system controls including relays & sensors:
14. Governor rehabilitation including high efficiency motor:
15. Adjust wicket gates (must have new hoist installed in the intake tower):
16. Test entire system.

SCHEDULE

This work is scheduled to be completed in 15 to 18 weeks. The two final steps are dependent upon access to the scroll case which in turn is dependent upon the installation of the replacement intake tower hoist. The scroll case cannot be entered to adjust the wicket gates (see item 15 above) until the cylinder gate can be completely lowered.

COSTS

The estimated total costs (labor and supplies) to complete the rehabilitation is \$174,000.

However, this includes the installation of a new turbine seal to replace the old manual square packing that has to be continuously adjusted. This change is not required for continued operation of the turbine. The old system (turbine seal packing with manual adjustment) will work if the new seal system is not installed. If the former system is used and the new system is not installed, the savings will be about \$30,000.

This doesn't include any costs to make repairs to the steel penstock.

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: April 9, 2019**

SUBJECT: Budget Amendment 244 – Hydro Gate Hoist

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: E
Department: Finance
Contact: Sam Karr, Finance Director
Presenter: Sam Karr, Finance Director

BRIEF SUMMARY: To transfer monies to move schedule hoist repairs from next year's CIP into this year's repairs.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve Budget Amendment 244 to transfer monies to move schedule hoist repairs from next year's CIP into this year's repairs.

FUNDING SOURCE: Transfer from Hydro-Electric Fund Equity

ATTACHMENTS: Budget Amendment Form BA#244

STAFF'S COMMENTS AND RECOMMENDATIONS: Staff recommends approval of Budget Amendment 244.

Budget Amendment #-244

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Hydro-electric

Purpose: Move schedule Hoist Repairs from next year's CIP into this year's repairs.

Section 1. To amend the Hydro-electric Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
580	56-800000		\$320,000	\$320,000

To provide the additional revenue for the above, the following revenues will be increased by \$175,000:

Account Name: **Transfer from Fund Balance (Fund Equity)**

Account Number: **56-398604**

Amount: **\$320,000**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: April 9, 2019**

SUBJECT: Budget Amendment 245 – Geotechnical Assessment of Town Property on Hwy 9

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: F
Department: Finance
Contact: Sam Karr, Finance Director
Presenter: Sam Karr, Finance Director

BRIEF SUMMARY: A Town Council request to transfer monies for a geotechnical assessment of town property across from Ingles gas house on HWY 9 for a potential future site for possible ABC Store relocation.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve Budget Amendment 245 to transfer monies for a geotechnical assessment of town property across from Ingles gas house on HWY 9 for a potential future site for possible ABC Store relocation.

FUNDING SOURCE: Transfer from General Fund Balance

ATTACHMENTS: Budget Amendment Form BA#245

STAFF'S COMMENTS AND RECOMMENDATIONS: Staff recommends approval of Budget Amendment 245.

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Community Development

Purpose: Expenditure for a geotechnical assessment of town property across from Ingles gas house on HWY 9. Future site for possible ABC Store relocation. Town Council request.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
691	10-493000		\$6,000	\$11,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Transfer From Fund Balance**

Account Number: **10-398604**

Amount: **\$6,000**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

VIII
UNFINISHED
BUSINESS

IX
NEW BUSINESS



PUBLIC RECORDS POLICY

A. PURPOSE

The purpose of this policy is to aid in determining what is a public record, protocol for updates and responses for requestors, general protocol for determining which departments need to respond, and protocol for how the Town Attorney is to be used in responding to public records, among other items listed below. It is the policy of the Town of Lake Lure to comply with all requests for public records in accordance with the law. Public records are the property of the people.

B. PUBLIC RECORDS

1. Public Records Defined

North Carolina General Statute (NCGS) 132-1(a) defines public records as “all documents, papers, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data-processing records, artifacts, or other documentary material, regardless of physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina government or its subdivisions. Agency of North Carolina government or its subdivisions shall mean and include every public office, public officer or official (State or local, elected or appointed), institution, board, commission, bureau, council, department, authority or other unit of government of the State or of any country, unit special district or other political subdivision of government.”

According to NCGS 132-6.2 (e), “Nothing in this section shall be construed to require a public agency to respond to a request for a copy of a public record by creating or compiling a record that does not exist.” Requestors should be aware that the public records policy does not require the Town to do research, analyze data or answer written questions.

2. Protected Records

All records maintained by the Town of Lake Lure are public unless they are exempt from disclosure under North Carolina Public Records Law. If a records request is denied, the Town will cite the appropriate law that prohibits the disclosure.

Exempted records include but are not limited to:

- Confidential communications from the attorney to the client within the scope of the attorney-client relationship as defined in NCGS 132-1.1.
- Criminal investigation records and records of criminal intelligence information, as provided in NCGS 132-1.4 (active and closed investigations).
- Sensitive public security information, including specific details of public security plans and arrangements, detailed plans and drawings of public buildings and infrastructure facilities, and certain plans to prevent and respond to terrorist activity, as provided in NCGS 132-1.7 and technology security information.
- Records of minors per NCGS 132-1.4, 132-1.12 and 7B-2901.
- All information contained in Town employees' personnel files maintained by the Town is confidential in accordance with Chapter 160A, Section 168 NCGS except information deemed by the NCGS to be a matter of public record. These rules apply to personnel information for applicants, current employees and former employees.
- "Tax information" pertaining to a taxpayer's income or gross receipts may not be disclosed, as provided in NCGS 132-1.1.
- Social security numbers and personal "identifying information" is confidential and unlawful to disclose to the public. In addition to social security numbers, "personal identifying information" includes: employer taxpayer identification numbers; drivers' license numbers state identification card numbers and passport numbers; checking, savings, credit, and debit account numbers; personal identification code (PIN)

numbers used to access financial resources; digital signatures; any other numbers or information that can be used to access a person's financial resources; biometric data; fingerprints; and passwords; all as provided in NCGS 132.1.10, NCGS 75-61 and NCGS 14-113.20.

- Trade secrets and electronic payment account numbers are protected as set forth in NCGS 132-1.2. (Note that to protect a "trade secret" detailed requirements must be met.)
- The seal of an architect, engineer or land surveyor when that seal has been submitted for project approval under Part 5 of Article 19, Chapter 160A (Building Inspections) as set forth in NCGS 132-1.2.
- Certain "trial preparation materials" are protected as provided in NCGS 132-1.9. If records are created for or at the request of an attorney for the Town when the Town is engaged in litigation or litigation is anticipated, these records are likely protected 'trial preparation materials.' The Town Attorney should be consulted if there is a request for such records.
- Names and addresses of complaining witnesses to crimes must be temporarily withheld if release of the information is reasonably likely to pose certain threats to the witnesses or materially compromise the investigation, as provided in NCGS 132-1.4.
- Certain economic development incentives are temporarily protected, but the Town must make certain prior disclosures to applicants, as provided in NCGS 132-1.11 and NCGS 132-6 (d).
- Closed session meeting minutes that are deemed protected under NCGS 143-318.10 (e).

C. RESPONSIBILITY FOR RECORDS

The Town department that is the custodian of the requested record will be assigned the public information request. The Town Attorney will be involved in requests where he/she is the custodian of the records or where legal determinations need to be made.

D. RETENTION AND DISPOSITION OF PUBLIC RECORDS

The law requires that public records be retained in a manner that allows public inspection and copying and may not be destroyed for specific periods of time. Public records may be destroyed after they have been retained for the correct time period according to the records retention schedule published by the State of North Carolina.

E. RECORDS REQUESTS

1. Responding to a Record Request

The law does not state a specific response time. According to NCGS 132-6 (a), "Every custodian of public records shall permit any record in the custodian's custody to be inspected and examined at reasonable times and under reasonable supervision by any person, and shall, as promptly as possible, furnish copies thereof upon payment of any fees as may be prescribed by law."

The custodian will work on a timely, thorough and transparent response to all records requests. If a response takes longer than anticipated, the custodian will contact the requestor to provide an update on his/her request. Please take into account the volume of records requested. The requestor may check the status of his/her request by contacting the custodian.

A records request can be placed with any Town employee or department; however, for the best accountability and turn-around time, the Town recommends filing a written public information request directly through the Town Clerk via e-mail: townclerk@townoflakelure.com. Please describe the information you are seeking, including as much detail as possible and the format in which you would like the records delivered. Requests may also be submitted through the Town of Lake Lure's website at: www.townoflakelure.com or mailed to:

Public Records
Town of Lake Lure
PO Box 255
Lake Lure, NC 28746

The requestor will be deemed unresponsive and his/her public records request will be closed if two weeks have passed (10 business days) and he/she has not responded to any inquiries of the custodian.

2. Redacting Protected Information

If the content of a record is partially public and responsive to the request and partially exempt, the exempt portion of the content will be redacted.

3. Special Service Charge for Producing Records

In most cases, public records are easily retrievable and provided electronically via e-mail at no cost to the Town or requestor. Pursuant to NCGS 132-6.2 (b), a special service charge can be applied "If the request is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or if producing the record in the medium requested results in a greater use of information technology resources than that established by the agency for reproduction of the volume of information requested, then the agency may charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the actual cost incurred for such extensive use of information technology resources or the labor costs of the personnel providing the services, or for a greater use of information technology resources that is actually incurred by the agency or attributable to the agency." When the public records request results in a minimum of 1,000 emails or hard copies, the special service charge will be applied.

The special service charge will be the hourly rate in accordance with the lowest paid employee who would be conducting the work.

The custodian will provide the requestor with a written estimate and extend the option of the requestor paying the charge. The requestor will be granted the opportunity to narrow the scope of the request. The requestor will be required to pay the Town of Lake Lure in advance of the request being fulfilled. If necessary work exceeds the estimate, an additional deposit will be required. Unused portions of the deposited funds will be refunded. Payment can be made in-person at the Lake Lure Town Hall located at 2948 Memorial Highway or a check made payable to "The Town of Lake Lure" and be mailed to the Town of Lake Lure, PO Box 255, Lake Lure, NC 28746. If the requestor wishes to dispute the special service charge, he/she may file an appeal to the Lake Lure Town Council within ten (10) business days of receiving the response to his/her request.

4. Disputed Records Requests: Appeals Process

If a requestor has a concern or complaint regarding the initial response sent, the Town asks that the requestor first contact the Town Clerk to file an appeal within ten (10) business days of receiving the response to the public information request. The Town Clerk can be reached Monday-Friday, 8am-5pm by telephone: 828-625-9983 or e-mail: townclerk@townoflakelure.com. The appeal will be submitted to the Lake Lure Town Council, who will review the records request, the information provided, and the dispute and make a determination based on the appeal request.

Adopted this 12th day of February, 2019.

Kevin Cooley, Mayor

Attest:

Laura Krejci, Assistant Town Clerk

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: April 9, 2019**

SUBJECT: Request to suspend Chapter 61: "Peddlers" of the Code of Ordinances and to allow food trucks for the July 3rd 2019 Fireworks Event..

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: B
Department: Administration
Contact: Laura Krejci, Communications Specialist
Presenter: Laura Krejci, Communications Specialist

BRIEF SUMMARY: The Town of Lake Lure is planning to host the July 3rd 2019 Fireworks Event. The Town requests suspension of Chapter 61: "Peddlers" of the Lake Lure Code of Ordinances for vendors who may participate in the event. The event will be held in Morse Park and requests to allow food trucks at the event.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Suspend Chapter 61 "Peddlers" of the Lake Lure Code of Ordinances to allow food trucks for the July 3rd 2019 Fireworks Event to be held on Wednesday, July 3, 2019.

FUNDING SOURCE: Not Applicable

ATTACHMENTS: None

STAFF'S COMMENTS AND RECOMMENDATIONS: Chapter 61 of the Code of Ordinances prohibits the sale of merchandise or other items within the corporate limits of the Town. The suspension of the Ordinance for this specific date allows the Town of Lake Lure to promote sales at the 2019 July 3rd Fireworks Event.

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: April 9, 2019**

SUBJECT: Parks and Recreation Board Alternate Member Appointment

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: C
Department: Parks, Recreation & Lake Department
Contact: Garrett Murphy
Presenter: Garrett Murphy

BRIEF SUMMARY: The Town has four applications on file. The Park and Recreation Board will have a recommendation for Town Council.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Follow standard procedure for filling the position.

FUNDING SOURCE: N/A

ATTACHMENTS: Four applications: Daniel Bragdon, Valarie Hoffman, Chris McMonagle, and Randy Nelson.

STAFF'S COMMENTS AND RECOMMENDATIONS: Staff recommends Town Council fill the position with one of the applicants.



VOLUNTEER APPLICATION FORM

Name: Daniel Bragdon

Address: 207 Charlotte Dr. Lake Lure Resident for 1 years

Home Phone: 980-425-9179 Cell Phone: 980-425-9179 Email: dbragdon@camplorecrest.org

Employer: Camp Lorecrest Address: 207 Charlotte Dr., Lake Lure, 28746

PLEASE CHECK THE APPROPRIATE BOX AND INDICATE A PREFERENCE IF CHECKING MORE THAN ONE

☐	☐	☐	☒	☐	☐
Board of Adjustment & Lake Structure Appeals	Zoning & Planning Board	Lake Advisory Board	Parks & Recreation Board	ABC Board	Utility Advisory Board

Rationale and qualifications for serving: Experienced with parks and recreation programs and community development (City of Ft Worth, Bedford County PA, Java Park TX) Invested in seeing Lake Lure grow and develop.

Other organizations or boards in which you are currently involved, including other Boards or Committees:

Volunteer at Lake Lure Baptist Church

Other information you feel might be pertinent, including current or prior occupation or resume:

Certified and experienced in developing aquatics programs, rock climbing, and outdoor community development.
Resume attached.

Signature: Daniel Bragdon Date: 3/28/2019

DANIEL E. BRAGDON

Cell: 980-425-9179 – dbragdon@camp lurecrest.org - www.linkedin.com/in/danbragdon

PROFESSIONAL SUMMARY

Experienced camp director with 11 years' experience in camp and 9 years' experience in community center and church leadership. Exceptional leader talented at networking, creating vision and organizing a team to high performance and efficient work .

Administratively experienced with outstanding relationship building, training and presentation skills.

WORK HISTORY

02/2018-Current **Camp Director**

Camp Lurecrest – Lake Lure, NC

- Program Development and oversight for 1400 campers each summer.
- Train and direct ARC Waterfront Lifeguards, ACCT High Ropes Course and climbing wall staff, and cabin counseling staff

08/2011-02/2018 **Director of Guest Operations**

Pine Valley Bible Conf. Center – Pine Valley, CA

- Develop and oversee the budget for all programs, guest service operations, recreation, guest minded capital projects, and IT operations.
- Direct both guest rental and program camp operations including areas of programming, staffing, marketing, housekeeping, administration, guest relations, recreation, upkeep maintenance, apprentice program and department related capital projects.
- Direct a staff of 11 full time managers as well as 35 part time and seasonal workers.
- Manage a revenue stream of 2.4 million dollars through oversight of contract utilization, pricing, retention, and group recruiting.
- Oversee all print, media, and web-based material promoting the camp.
- Shepherd and provide Christ centered leadership for full and part time staff, while steering the organization towards the mission of fulfilling the Great Commission.

04/2007 to 08/2011 **Associate Pastor/ Student Minister**

Faith Baptist Church – Iowa Park, TX

- Served on City Council Youth advisory committee
- Directed city wide "Teens Make a Difference" event.
- Carried out preaching, visitation, counseling, and community outreach responsibilities as well as directing the college and student ministry.
- Wrote curriculum and devotional material for student leadership program, mission trips, and weekly youth services.
- Lead 10 separate mission trips including NYC, San Francisco, and Post-Katrina, New Orleans.
- Developed and lead 20+ volunteer staff.
- Instituted mentoring program, facilitated over 100 community service projects, Sunday night discipleship, and Internships.

06/2006 to 01/2007 **Community Center Programmer**

City of Fort Worth Park & Recreation Department – Fort Worth, TX

- Programmed for Thomas Place Community Center, managed community center staff, and handled center administration.
- Wrote curriculum for all programs and administered after-school program.



VOLUNTEER APPLICATION FORM

Name: Valerie A Hoffman
Address: 335 Village Blvd Lake Lure Resident for 16 years
Home Phone: 625-9927 Cell Phone: 231-9358 Email: Writerworks@aol.net
Employer: Writerworks Address: SAA
Communication Strategies, LLC

PLEASE CHECK THE APPROPRIATE BOX AND INDICATE A PREFERENCE IF CHECKING MORE THAN ONE

☐

Board of
Adjustment &
Lake Structure
Appeals Board

☐

Zoning &
Planning
Board

☐

Lake Advisory
Board

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Parks &
Recreation
Board

☐

ABC Board

☐

Utility
Advisory
Board

☐

Asset
Management
Advisory Board

Rationale and qualifications for serving: I have been involved with the Town
and the community as a whole ever since moving here 16
years ago, resulting in a tremendous amount of experience & respect for
the work of this board in particular.

Other volunteer activities in which you are currently involved, including other Boards or Committees:

HNG Chamber, LLFB, HNG Foundation, CRV CDA

Other information you feel might be pertinent, including current or prior occupation or resume:

I served on the Parks & Rec Bd for two years and an
alternate for one yr. I was a member of the Morse Park Plan
Committee, Town Center Master Plan Phase 1 & 2 Committee & supported Town Committees
for 10 yrs.

Signature: Valerie Hoffman

Date: 12-5-18



VOLUNTEER APPLICATION FORM

Name: CHRIS McMonagle
Address: 871 BOLAND DR. LAKE LURE, NC 28746 Lake Lure Resident for 2 1/2 years
Home Phone: 314 825-9744 Cell Phone: 314-825-9744 Email: cmmcnagk@rumblingbald.com
Employer: Rumbling Bald Resort Address: 112 MOUNTAIN BLVD. LAKE LURE N.C. 28746

PLEASE CHECK THE APPROPRIATE BOX AND INDICATE A PREFERENCE IF CHECKING MORE THAN ONE

☐	☐	☐	☒	☐	☐
Board of Adjustment & Lake Structure Appeals Board	Zoning & Planning Board	Lake Advisory Board	Parks & Recreation Board	ABC Board	Utility Advisory Board

Rationale and qualifications for serving: CURRENTLY THE OUTDOOR VENUE MANAGER
FOR RUMBLING BALD RESORT.

Other volunteer activities in which you are currently involved, including other Boards or Committees:

HUMANITARIAN SOCIETY, CHILDREN'S HOSPITAL SAN ANTONIO, TX.

Other information you feel might be pertinent, including current or prior occupation or resume:

AS THE OUTDOOR VENUE COORDINATOR MY GOAL IS TO
INTRODUCE MORE PHYSICAL ACTIVITIES TO OUR RESORT.
INCREASING AWARENESS TO LAKE LURE PARKS+REC WOULD BE A PERFECT
FIT.
Signature: Chris McMonagle Date: 4-1-19



VOLUNTEER APPLICATION FORM

Name: RANDY NELSON
Address: 129 FISHER COURT Lake Lure Resident for 5 years (4 PT)
Home Phone: — Cell Phone: 731-225-4542 Email: randy@nelsoncdgroup.com
Employer: NA Address: NA

PLEASE CHECK THE APPROPRIATE BOX AND INDICATE A PREFERENCE IF CHECKING MORE THAN ONE

☐ Board of
Adjustment & Lake
Structure Appeals
Board

☒ Zoning & Planning
Board

☒ Lake Advisory
Board

☒ Parks & Recreation
Board

☐ ABC Board

☒ Utility Advisory
Board

Rationale and qualifications for serving: I am retired and have
time to volunteer for activities. I
want to be involved in my new community.

Other volunteer activities in which you are currently involved, including other Boards or Committees:

HNGO, CONSERVING CAROLINA

Other information you feel might be pertinent, including current or prior occupation or resume:

I have a Masters Degree in City Planning.
I have 35 yrs working with local
governments in planning and community develop-
ment

Signature: Randy Nelson

Date: 3-19-19

PROFILE

Randy Nelson
129 Fisher Court
Lake Lure, NC 28746

Education

Graduate: University of Tennessee, Knoxville, Tennessee M.S. in City Planning, June 1984.
Undergraduate: University of Arkansas, Fayetteville, Arkansas B.S. in Environmental Science, May 1980.

Work Experience

Randy Nelson has over thirty five years experience in a variety of planning and community development positions. Positions include:

- **Owner, Nelson Community Development Group, LLC.** 2013-2019.
Provided consulting services to local governments. Services included community planning, grant-writing, and Federal grant administration.
- **President, Nelson & Thornton, P.C.** 1996 to 2013.
The firm provided consulting services to local governments and non-profit organizations to include strategic and city planning, housing, grant-writing, and Federal grant administration.
- **Community Development Director**, City of Jackson, Tennessee, 1987-1996. Supervised the Community Development Office with a staff of five and an annual budget of \$1.7 million.
- **Principal Planner**, TN Local Planning Assistance Office, Jackson, TN 1985 - 1987. Provided city planning technical assistance to towns in West Tennessee.
- **Economic Development Planner**, Catawba Regional Development Corporation, Rock Hill, South Carolina, 1984 - 1985. Prepared economic development plans and loans and grants for communities.
- **Recreation Planner**, Tennessee Department of Conservation, Nashville, Tennessee May - September 1983 Coordinated citizen participation for a statewide recreation plan.

Military Service

U.S. Army, Mainz, Germany Active Duty: 1974-76. Honorable Discharge: 1980

TOWN COUNCIL MEETING

April 9, 2019

Please sign up to speak on topics other than those being discussed during a public hearing.

Name

Address

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Note: The public is invited to speak. Comments should be limited to less than five minutes, and speakers should avoid repetition. You must go to the podium to speak. Also, introduce yourself by stating your name and residency/business and what you would like to talk about.